

*MINUTES
of the
BOARD OF DIRECTORS
of the
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT
Meeting Conducted by Hybrid
December 14, 2022
12:30pm*

CALL TO ORDER AND WELCOME

Judge Chuck Caudill, Jr., Chairman, called the meeting to order.

INVOCATION

Mr. Larry Parke gave the invocation.

PLEDGE OF ALLEGIANCE

Judge Chuck Caudill, Jr., Chairman, led in the Pledge of Allegiance.

CALL OF ROLL

Because of technical issues, Mayor Tom Burns, Secretary, could not hear the audio by Zoom, therefore, Mr. Fred Hall, Vice Chairman, called the roll with the following members present:

- BREATHITT** - Mayor Laura Thomas
Mr. Gary Campbell
Ms. Susan Harley
- KNOTT** - Judge Jeff Dobson
Mr. Harold Watley
Mr. Larry Parke
Mr. Larry Perkins
- LEE** - Judge Chuck Caudill, Jr.
Mayor Scott Jackson
Ms. Jessica Butler
- LESLIE** - Not Represented
- LETCHER** - Mayor Todd DePriest
Mr. Fred Hall
- OWSLEY** - Judge Cale Turner
- PERRY** - *Mr. Carlos Campbell, DR for Mayor Donald "Happy" Mobelini
Mayor Tom Burns
Mr. Lonnie Brewer
Mr. Gregory Whitson
Ms. Meriwether Wash-Hall
- WOLFE** - Mayor Kathi May

*Quorum verified by Mr. Fred Hall, Vice Chairman: Nineteen (19) members present with seven (7) counties represented, therefore, meeting commenced. (*Denotes Designated Representative/Proxy.)*

KRADD Staff -

- Ms. Michelle Allen, Executive Director*
- Ms. Kimberly Coomer, Associate Director of Finance*
- Ms. Stacie Noble, Associate Director of Human Services*
- Ms. Karlena Campbell, HR Coordinator/Staff Accountant*
- Ms. Kimberly Sapp-Allen, Office Manager*
- Ms. Jennifer McIntosh, Associate Director of Community and Ec. Development*
- Ms. Lisa Napier, Infrastructure Coordinator*
- Mr. Trevor Pollard, Community and Economic Development Planner*
- Ms. Melissa Brewer, Community and Economic Development Planner*
- Mr. Wesley Combs, Public Administration Specialist*
- Mr. Scott Melton, Transportation Planner*
- Ms. Megan Stepp, IT/GIS Specialist*
- Ms. Leah Fugate, Community and Economic Development Planner*
- Mr. Dallas Arnett, Maintenance/Custodian*
- Ms. Sheila Cornett, Ombudsman*
- Ms. Tammy Couch, ADRC Assistant*
- Ms. Andrea Dixon, PDS Support Broker/Lead Case Manager*
- Ms. Jessica Leedy, Title V Coordinator*
- Ms. Debi Maggard, Staff Accountant*
- Ms. Autumn Mullins, Homecare Case Manager*
- Ms. Judy Napier, Staff Accountant*
- Ms. Tammy Ritchie, PDS Advisor*
- Ms. Shannon Slover, PDS Advisor*
- Ms. Loretta Smith, PDS Advisor*

APPROVAL OF MINUTES

A motion was made by Judge Cale Turner to approve the October 26, 2022 Board Meeting Minutes as presented; the motion was seconded by Mayor Scott Jackson; all in favor with none opposed, motion carried.

APPROVAL OF TREASURER'S REPORT

A motion was made by Ms. Meriwether Wash-Hall to approve the October/November 2022 Treasurer's Report as presented; the motion was seconded by Judge Jeff Dobson; all in favor with none opposed, motion carried.

INTRODUCTION OF GUEST SPEAKER

Ms. Michelle Allen, Executive Director, introduced Mr. Brad Hayes, R. F. H. CPA; who presented the Fiscal Year 2022 Audit. A copy of which is included in the official record. In summary, 2022 was a very positive year overall. Judge Chuck Caudill, Jr. asked for a motion to approve the Fiscal Year 2022 Audit as presented. Mayor Laura Thomas made the motion to approve; Judge Jeff Dobson seconded the motion; all in favor with none opposed, motion carried.

BUSINESS

- (1) Program Updates:
 - (A) *Ms. Stacie Noble, Associate Director of Human Services, presented an update of programs under her leadership to the Board. A copy of which is included in the official record.*
 - (B) *Ms. Jennifer McIntosh, Associate Director of Community and Economic Development, presented an update of programs under her leadership to the Board. A copy of which is included in the official record.*
- (2) Nominating Committee Report: *Ms. Michelle Allen, Executive Director, gave a report from the recent Nominating Committee to the Board and submitted it for their approval. The 2023 Board Officers recommended by the Nominating Committee are as follows: Chairman, Mr. Fred Hall; Vice Chairman, Judge Jeff Dobson; Secretary, Mr. Craig Lindon; Treasurer, Mayor Carol Joseph; and Parliamentarian, Judge Jeff Noble. Ms. Allen then entertained a motion to approve. A motion to approve the recommendations was made by Mayor Laura Thomas; Judge Chuck Caudill, Jr., Chairman, seconded the motion, all in favor with none opposed, motion carried.*
- (3) Title VI Plan Approval: *Mr. Scott Melton, Transportation Planner, made a presentation to the Board of the Title VI Plan and Judge Chuck Caudill, Jr., Chairman, asked for a motion to approve the plan as presented. A motion to approve the Title VI Plan was made by Judge Jeff Dobson; Mr. Larry Perkins seconded the motion, all in favor with none opposed, motion carried.*
- (4) RFP Approval-Chappell Dairy Building: *Ms. Michelle Allen, Executive Director, informed the Board that the Chappell Dairy Building had recently undergone a small remodel on one side with the addition of electric, heat, and air. That portion of the building will be used to store records. With the pandemic, more funding was received from the state and federal governments to be used for senior meals and necessitated an expansion of our meals program. KRADD has additionally initiated a commodities boxes program for seniors. Currently those commodities are being delivered here at our offices and we do not have a place to adequately store them. KRADD has also ordered a food truck that will be based here, and which will be able to travel to our more outlying rural areas to reach more seniors in our region. The other portion of the Chappell Dairy Building could be remodeled to be utilized for a food warehouse, storage, and kitchen. We put out an RFQ for architectural services as a first step in order to apply for grant funds to finance that remodel. Four were received from Spalding, Nesbitt, Precision, and GRW. The Committee, comprised of Judge Chuck Caudill, Jr., Chairman; Ms. Michelle Allen, Executive Director; Ms. Stacie Noble, Associate Director of Human Services; Ms. Jennifer McIntosh, Associate Director of Community and Economic Development; and Mr. Dallas Arnett, Maintenance/Custodian; recommends Spalding for the architectural services for the plans for the remodel because they were the only local architect that submitted an RFQ. Currently, Ms. Allen asked for a motion to accept Spalding. Ms. Meriwether Wash-Hall made a motion to approve as presented; Mr. George Whitson seconded the motion, all in favor with none opposed, motion carried.*
- (5) Bylaws Revision: *Ms. Michelle Allen, Executive Director, addressed the Board regarding our Bylaws which need revision and update. Several items throughout are out of date. The Nominating Committee has met several times looking at situations in which officers come off the Board prematurely to determine how the Bylaws instruct those things should be handled. There is currently nothing in our Bylaws to address such situations, along with several other issues which have arisen in recent years.*

Ms. Allen requested approval by the Board to do a Bylaws revision and recommendations for which that revision is to be done; either by an existing committee such as the Executive Committee or the Nominating Committee or forming a new committee. Judge Chuck Caudill, Jr., Chairman, asked the Board if anyone had any recommendations regarding which committee would oversee the revisions. Mayor Laura Thomas asked what the other standing committees were and was informed that they were: ADF Committee, Advisory Council on Aging Committee, Audit Committee, Executive Committee, Nominating Committee, Personnel Committee, Transportation Committee, Regional Water Management Committee, and the Scholarship Committee. Mayor Laura Thomas made a motion that the review be given to the Executive Committee and then make recommendations on the Bylaws revisions. Mayor Scott Jackson seconded the motion, all in favor with none opposed, motion carried.

OTHER BUSINESS

Ms. Michelle Allen, Executive Director, then introduced Mr. Ed Ellis with FEMA who expressed his thanks for being invited. Ms. Allen informed the Board that Mr. Ellis was a wealth of knowledge in Section 8 and HUD.

Ms. Allen then informed those in attendance that at the end of the month that we would have several long-time members exiting the Board: Judge Chuck Caudill, Jr.; Mayor Tom Burns; Judge Cale Turner; Mayor Tracy Neice; and Mayor Susan Polis. Ms. Allen expressed her appreciation for their hard work and dedication to their counties, cities, region, and KRADD as a whole; and thanked them for their service.

Mayor Tom Burns stated that it was a privilege to have served as a member and an honor to have worked with KRADD, and thanks KRADD and other members for their dedication to our region.

Ms. Donna McClure, Field Representative, Senator Mitch McConnell's office, informed those in attendance that Senator McConnell along with Congressman Rogers have been able to secure funding for the Elkhorn Lake Improvement Project, which will replace the outdated infrastructure and make improvements. Also, it will be announced later this week, possibly today, that Senator McConnell and Congressman Rogers have been working on securing funding for the riverbank protection and restoration along the Kentucky River Watershed. The Army Corp of Engineers listed priority areas because of the summer flood damage. Ms. McClure also expressed that any needed letters of support for grants in progress, or any case management needs regarding flood assistance, to please let them know and their office will be happy to assist.

Ms. Andrea Begley, Field Representative for Congressman Hal Rogers, echoed Ms. McClure and expressed their office's willingness to assist in any way. Ms. Begley also stated that the study for Beattyville regarding last year's flood will be executed today. Judge Chuck Caudill, Jr. stated that it was executed this morning. Ms. Begley stated that she appreciated the KRADD Board's letter of support for the Letcher County Prison Project and for having representatives at their most recent meeting. Ms. Begley stated that several programs for students through the Center for Rural Development were currently open and to let people know. Ms. Begley expressed her appreciation for KRADD and the staff.

Mr. Dalton Hatfield, Appalachian Regional Healthcare, External Affairs Liaison, introduced himself and thanked Ms. Michelle Allen, Executive Director, for the invitation to our meeting. Mr. Hatfield expressed that he will be reaching out to the ADDS to assist with driving forward economic development as it pertains to improving healthcare in our region.

Ms. Michelle Allen, Executive Director, addressed the Board regarding the Knott County Senior Center, which was destroyed in the July flood. The senior center is looking to move temporarily into the Carey Community Center, therefore, because KRADD holds the contract for the operation of that senior center, Ms. Allen requested a motion to approve that temporary move. Ms. Allen also stated that a letter of support is needed

as well. Mr. Larry Perkins made the motion to approve; Ms. Susan Harley seconded the motion, all in favor with none opposed, motion carried.

Judge Chuck Caudill, Jr., Chairman, addressed the Board expressing his appreciation to KRADD, Ms. Michelle Allen, and the KRADD staff, stating that he was honored to have served his county, his region, and on the KRADD Board. He then graciously congratulated incoming Chairman, Mr. Fred Hall.

ADJOURNMENT

With no other business to discuss, Judge Chuck Caudill, Jr., Chairman, asked for a motion to adjourn. Mayor Laura Thomas made the motion to adjourn the meeting; Mayor Scott Jackson seconded the motion, all in favor with none opposed, motion carried, meeting was adjourned.

Mr. Fred Hall, Chairman

Mr. Craig Lindon, Secretary

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