

MINUTES
OF THE
BOARD OF DIRECTORS
OF THE
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT
October 30, 2019
12:00pm

CALL TO ORDER AND WELCOME

Chairman Pam Pilgrim called the meeting to order.

INVOCATION

Mr. Kasey Malone gave the invocation.

PLEDGE OF ALLEGIANCE

Chairman Pam Pilgrim led in the Pledge of Allegiance to the Flag.

CALL OF ROLL

In the absence of Secretary Gregory Whitson, Parliamentarian Mayor Laura Thomas called the roll with the following members present:

BREATHITT - Judge Jeff Noble
Mayor Laura Thomas
Mr. Ray Moore
Mr. Roy Darrell Herald
*Ms. Mildred Lee Rogers

KNOTT - Judge Jeff Dobson
Mayor Tracy Neice
Mr. Zach Sandlin

LEE - Judge Chuck Caudill
Mayor Scott Jackson
Mr. Doug Brandenburg
Mr. Everett Marshall

LESLIE - Mayor Carol Joseph
Mr. Eugene Stewart
Mr. Hiram Cornett

LETCHER - *Ms. Donna Perkins
Mayor Todd DePriest
Mr. Jack Burkich
Mr. Fred Hall

- OWSLEY** - *Ms. Lela Bishop (Proxy for Judge Cale Turner)
Mr. Dale Bishop
- PERRY** - Mayor Tom Burns
Mr. Neil Napier
Ms. Meriwether Wash-Hall
- WOLFE** - Judge Raymond Banks
Mayor Kathi May
Ms. Pam Pilgrim

*Quorum verified by Parliamentarian Mayor Laura Thomas: Twenty-seven (2) members present with all eight (8) counties represented, therefore meeting commenced. (*Denotes proxy/designated representative.)*

- KRADD Staff** - Ms. Michelle Allen, Executive Director
Ms. Karlena Campbell, Human Resources Coordinator/Staff Accountant
Ms. Angie Hall, Assoc. Dir. Community and Economic Development
Mr. Kasey Malone, Community and Economic Development Specialist
Ms. Sherry Burchell, Human Services Planner/Title V Coordinator
Ms. Kimberly Sapp-Allen, Executive Assistant
Ms. Jennifer McIntosh, Water and Wastewater Planner
Ms. Shana Agee, Public Administration Specialist

APPROVAL OF MINUTES

Motion made by Mayor Tracy Neice to approve the minutes from the September 18, 2019 Board Meeting; motion seconded by Judge Chuck Caudill, all in favor with no oppositions, motion carried.

APPROVAL OF FINANCIAL REPORT

Motion made by Mayor Tracy Neice to approve the September 2019 Financial Reports as presented; motion seconded by Ms. Meriwether Wash-Hall, all in favor with no oppositions, motion carried.

Chairman Pam Pilgrim then turned the meeting over to Ms. Michelle Allen, Executive Director, who then introduced Guest Speaker, Mr. Ron Daley, Strategic Partner Lead, Kentucky Valley Educational Cooperative, who spoke about "Work Ready Communities." Mr. Daley provided a handout map of the state of Kentucky which indicated by color each county and their stage of work readiness. Mr. Daley stressed the importance of continuing to form groups and push our communities and counties toward the goal of being work ready.

Ms. Michelle Allen then introduced the second guest speaker, Ms. Lucy Langdon, East Kentucky Regional Strategic Partnership Coordinator, who spoke about "Kentucky Skills U." Ms. Langdon provided those in attendance an informational handout regarding GED education and preparation for college and or technical education.

BUSINESS

Chairman Pam Pilgrim then introduced Ms. Jennifer McIntosh, Water and Wastewater Planner, who discussed KRADD Water Prioritization Fiscal Year 2020 Regional Overview which was provided in the Board Meeting Packet. Motion was made by Judge Chuck Caudill to approve as presented; motion seconded by Mayor Tracy Neice; all in favor with no oppositions, motion carried.

Chairman Pam Pilgrim introduced Ms. Shana Agee, Public Administration Specialist, who discussed the ADF Report/Request of \$2,296.00 by Lee County of their ADF funds to use toward museum repairs, purchase of a laptop for their emergency director, and a software update for the 911 addressing office. Motion was made by Mr. Jack Burkich to approve as presented; motion seconded by Mayor Laura Thomas; all in favor with no oppositions, motion carried.

Ms. Michelle Allen then addressed those present, informing them of the FY 2020 Committees List included in their packets. Motion was made by Mayor Tracy Neice to approve as presented; motion seconded by Mayor Laura Thomas, all in favor with no oppositions, motion carried.

Ms. Michelle Allen then called Ms. Angie Hall, Associate Director Community and Economic Development to speak regarding the Comprehensive Economic Development Strategy Resolution, a copy of which is included in the Board Packet. Motion was made by Judge Jeff Noble to adopt the Resolution as presented; motion seconded by Judge Jeff Dobson, all in favor with no oppositions, motion carried.

Ms. Michelle Allen then informed those present that the signature cards for the bank accounts needed to be updated to allow the new officers to be signers on those accounts, therefore a Corporate Authorization Resolution needs to be passed. Motion was made by Mr. Jack Burkich to adopt the Resolution as presented; motion seconded by Mayor Todd DePriest; all in favor with no oppositions, motion carried.

*Ms. Michelle Allen, Executive Director then stated that the next item on our agenda was the purchase of a new telephone system for the KRADD office. Ms. Allen called to the remembrance of those present that Mr. John Chester, GIS/GPS Specialist/IT Manager, gave a presentation at our previous Board meeting (September 18, 2019) detailing the three (3) bids received: (1) AHC Computers \$40,160.12 (2) American Business Machines \$55,934.16 (3) Windstream \$19,568.80. At that time, a motion was made by Judge Chuck Caudill to approve the low bid of Windstream in the amount of \$19,568.80 as presented; motion seconded by Mayor Scott Jackson, all in favor with no oppositions, motion carried. Since then, after discussing the process with Windstream, it was discovered that they had not disclosed all the costs. They had quoted the phone system but had not given a cost for an internet upgrade nor the hardware needed to go along with that upgrade. When these issues were discussed, it was determined that it was going to cost an additional \$21,000+; increasing their price to \$40,686.04 instead of the original price of \$19,568.80. Windstream's current price makes AHC's amount of \$40,160.12 the low bid. After some discussion, Judge Chuck Caudill made the motion to accept the low bid submitted by AHC of \$40,160.12; motion was seconded by Mayor Tracy Neice with the provision that AHC did not come back with any other costs; all in favor with no oppositions heard, motion carried. *Please let it be known that on Thursday, October 31, 2019, Judge Jeff Dobson telephoned the KRADD office speaking with Ms. Jennifer McIntosh. Judge Dobson conveyed to Ms. McIntosh that he did in fact make an opposition at the previous day's Board Meeting and requested that she inform me*

*(Ms. Kimberly Sapp-Allen) forthwith and thus be recorded in the official minutes. Ms. McIntosh informed me promptly and recording was made.**

ADJOURNMENT

Motion made by Mayor Laura Thomas to adjourn; Mayor Tracy Neice seconded; all in favor with no oppositions, motion carried and the meeting was adjourned.

Pam Pilgrim, Chairman

Gregory Whitson, Secretary

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