

MINUTES  
OF THE  
BOARD OF DIRECTORS  
OF THE  
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT  
May 22, 2019  
12:00pm

**CALL TO ORDER AND WELCOME**

*Chairman Judge Scott Alexander called the meeting to order and welcomed Commissioner Sandy Dunahoo, Department for Local Government. Chairman Alexander complimented Commissioner Dunahoo on her love and care for Eastern Kentucky.*

**INVOCATION**

*Mr. Larry Parke gave the invocation.*

**PLEDGE OF ALLEGIANCE**

*Chairman Judge Scott Alexander led in the Pledge of Allegiance to the Flag.*

**CALL OF ROLL**

*Vice Chairman Ms. Pam Pilgrim called the roll with the following members present:*

- BREATHITT** - Judge Jeff Noble  
Mayor Laura Thomas  
Mr. Ray Moore  
Mr. Ellis Tincher  
\*Ms. Mildred Lee Rogers
- KNOTT** - Mr. Larry Parke  
Mr. Larry Perkins
- LEE** - Judge Chuck Caudill  
Mayor Scott Jackson  
Mr. Doug Brandenburg
- LESLIE** - Mr. Eugene Stewart  
Mr. Hiram Cornett
- LETCHER** - Judge Terry Adams  
Mayor Todd DePriest  
Mr. Jack Burkich
- OWSLEY** - Mr. Dale Bishop

**PERRY** - Judge Scott Alexander  
Mayor Tom Burns

**WOLFE** - Ms. Pam Pilgrim  
Ms. Shirley Halcomb

*Quorum verified by Ms. Pilgrim: Nineteen (19) members present with eight (8) counties represented, therefore meeting commenced. (\*Denotes proxy/designated representative.)*

**KRADD Staff** - Ms. Michelle Allen, Executive Director  
Ms. Kim Coomer, Finance Officer  
Ms. Sherry Burchell, Human Services Planner/Title V Coordinator  
Ms. Karlana Campbell, Human Resources Coordinator/Staff Accountant  
Ms. Jessica Leedy, Grant Writer  
Mr. Kasey Malone, Grant Writer  
Ms. Eunice Holland, Transportation Planner  
Ms. Shana Agee, Public Administration Specialist  
Ms. Jennifer McIntosh, Water and Wastewater Planner  
Ms. Emaly Slone, Participant Directed Services Provider  
Ms. Kimberly Sapp-Allen, Executive Assistant

### **APPROVAL OF MINUTES**

*Motion made by Judge Chuck Caudill to approve the minutes from the April 24, 2019 board meeting; motion seconded by Mr. Doug Brandenburg, all in favor with no oppositions, motion carried.*

### **APPROVAL OF FINANCIAL REPORT**

*Motion made by Treasurer Mayor Tracy Niece to approve the April 2019 financial reports as presented; motion seconded by Judge Terry Adams, all in favor with no oppositions, motion carried.*

### **OTHER BUSINESS**

*Chairman Alexander turned the meeting over to Executive Director, Ms. Michelle Allen to discuss the FY 2020 Budget.*

*FY 2020 Budget Action Item #1: JFA Contract- during the last day of the legislative session, there's a requirement that stipulates that our JFA funds to be distributed according to the following formula: 70% equally among all 15 ADDs, 20% by population, 10% can be used to ensure that all other ADDs have match for the federal dollars (EDA, CDBG, and ARC) however, in order to use the 10% for match, all 15 ADDs must have 15 unanimous votes. Therefore, Ms. Allen called for a motion to approve; Chairman Judge Scott Alexander asked if there was any discussion, (none); then asked for a motion. Parliamentarian Mr. Jack Burkich made the motion; Mr. Larry Perkins seconded, all in favor with no opposition, motion unanimously carried.*

*FY 2020 Budget Action Item #2: FY 2020 Budget Approval-Audit Committee met this morning and reviewed the budget in detail. Biggest change in the budget is the loss of almost 20K in JFA money for next year. Aging revenue will remain the same, and it's the first time in eight years that we*

haven't gotten a cut in aging revenue; performance contract revenue is up; CDO revenue is going to hold consistent; the purchase of a new vehicle is included and \$7500.00 is included for a server upgrade; also included is a 2% raise for staff. Last year was the first year in the history of our ADD, we feel it's important to give this raise in order to be more competitive in wages, and to in order to retain staff. Eleven new employees were hired this current year because of the loss of employees. With these changes considered, we still will come out in the black \$21,859.00. Ms. Allen asked if there was any discussion about the budget or questions. Judge Chuck Caudill asked about the levels of the positions of the staff lost, Ms. Allen stated that it was mostly entry level employees. Judge Caudill then enquired whether the pay increase would be for just entry level employees or for everyone; Ms. Allen stated that the raise would be for everyone because there were only three (3) current supervisors on staff, and everyone else is considered entry level. Then, Mayor Ms. Laura Thomas asked how the FY 2020 Budget compared to the FY 2019 Budget. Ms. Allen stated that the budget stays pretty consistent from year to year, so the difference is very small, and we stay within the 4.5/4.7 million (\$4,500,000.00/\$4,700,000.00) range every year, even with the different individual programs changes. Chairman Judge Scott Alexander asked if there was any more discussion, (none); Chairman Alexander then called for a motion. Mayor Todd DePriest made the motion; Mayor Tom Burns seconded, all in favor with no oppositions, motion carried.

Personnel Policy Changes: These changes were proposed last month and need a final vote on these changes. Regarding the Social Media Policy-the replacing of "FACEBOOK" in particular with just "SOCIAL MEDIA" so as not to limit it to Facebook alone; regarding the Performance Reviews Policy-removing the three month review of new employees and replacing that with just one six month review. Ms. Allen called for any discussion, (none); she then asked for a motion to approve. Ms. Shirley Halcomb made the motion; Judge Jeff Noble seconded, all in favor with no oppositions, motion carried.

Ms. Allen then informed the Board that we intend to do a new award this year at our Annual Meeting, the Community of the Year Award. We are currently asking for nominations from the Board and some other local organizations, to be given to a county or city that has made great strides this year to improve the quality of life for its citizens. Ms. Allen informed the Board that she was in possession of nomination forms if anyone wanted one and would be sending them out to everyone within the next week or so. Ms. Allen asked that the nomination forms be returned by the end of July so the Nominating Committee can tally them and define the winner prior to the August Annual Meeting.

Ms. Allen then informed the Board that there is one more webinar Aging Training date available to be given at the KRADD offices in June 12, 2019 1:00pm to 4:00pm, and is required by our Aging Contract this year. Ms. Allen informed the Board that there are still options available to do those online should you not be able to make the June 12 training, and to let her know if those are needed.

Ms. Allen then introduced Mr. Tom Cravens, Director, The Challenger Learning Center of Kentucky. Ms. Allen thanked Mr. Cravens for hosting this Board Meeting and gave Mr. Cravens the floor for his announcement. Mr. Cravens informed those in attendance about the history of the center and of the various summer programs/camps available for children, and graciously thanked the KRADD Board for their support of these programs. Mr. Cravens provided a folder detailing those programs to those in attendance. This is the 20<sup>th</sup> Anniversary of this particular center, which opened in 1999. Family members of those lost in the Challenger tragedy wanted to do something to change the narrative from something tragic into something positive. Therefore the concept of the Challenger Learning

*Centers was created, with the first one being opened in Houston, Texas eighteen months after the tragedy. Now there are forty three Challenger Learning Centers, forty in the United States, and three international sites; ours here in Hazard, Kentucky being the first rural learning center and the first in the state of Kentucky. Since 1999, the center has had over 150,000 students go through the programs provided. Within all of those forty three centers, there are simulated space missions. There is within our center a 2500 square foot interactive science center area in which is hosted a program called "Mars Invasion 2030 From Coal Camp to Space Camp." This program was created in partnership with the coal industry to look at the similarities between coal mining and space science, and about developing coal camps; how we can take the lessons learned from developing coal camps, and how those can be put to use when astronauts go to Mars for the first time. During times of coal prosperity, coal companies sponsored schools to come to the center. In recent times, that funding has gone away, however, through grants that program has been allowed to be continued. A group of MIT and Harvard engineering students do an intensive two day engineering learning festival as part of the summer programs. Our center is one of ten across the United States at which that is available. Our center also hosts a regional robotics competition for ages 9-14 year old students. They learn how to design, build, program a robot; and also do a research project, presentation, and a set of core values in which teamwork is a component. This is a very comprehensive program. STEM (Science/Technology/Engineering/Math) jobs are what we're looking for right now and these programs enhance that. Mr. Cravens then introduced Ms. Sandi Curd, Promise Zone Coordinator, and Challenger Learning Center Board Member; Ms. Robin Gabbard, LKLP, and Challenger Learning Center Board Member; Ms. Carolyn Davis Irving, Challenger Learning Center Board Member; and also Mr. Joseph Collins, Program Coordinator. Mr. Cravens informed those present that he would give all a group tour of the facility. Mr. Cravens also stated that the Challenger Learning Center had just recently received the Organization of the Year Award from the East Kentucky Leadership Foundation.*

*Ms. Shirley Halcomb commended Ms. Allen and all the staff on the Senior Games this year. Ms. Allen thanked Ms. Halcomb; commending Ms. Stacie Noble and her staff, and acknowledged all their coordination and hard work.*

*Chairman Alexander then asked if there was any other business, (none); then asked for a motion to adjourn. Ms. Shirley Halcomb made the motion; Judge Terry Adams seconded, all in favor with no oppositions, the motion carried.*

---

*Judge Scott Alexander, Chairman*

---

*Judge Terry Adams, Secretary*